

Location:	Leicester Outdoor Pursuits Centre	Date of Assessment:	April 2010	Name of Assessor:	Ed Sibson
Activity:	General	Assessment Reference Number:	4.16	Signature of Assessor:	E Sibson

ITEM/ HAZARD	Possible outcome of Hazard	Likelihood L – M – H	Consequence L – M - H	Risk Rating	CONTROL MEASURES
Tripping or slipping	Serious spinal or head Injury possibly leading to broken limbs or death.	L	H	5	<ul style="list-style-type: none"> ▪ Hazardous areas to be highlighted and secured from public access. ▪ All door mats to be in position and flat. ▪ Wet floors to be identified and warnings put in place. ▪ Grit to be put down in icy conditions. ▪ Loose wires to be taped down indoors.
Fire in building	Severe Burns Asphyxiation Death	L	H	5	<ul style="list-style-type: none"> ▪ All customers to be made aware of evacuation procedures. ▪ No smoking in building. ▪ No unattended naked flames in building. ▪ Fire alarms, extinguishers, emergency lighting and signs to be in place, checked and operational according to procedures as laid out in fire procedures manual, all checks to be logged appropriately.
Electrocution	Severe Burns Death	L	H	5	<ul style="list-style-type: none"> ▪ All exposed electrical sockets to have safety covers in place. ▪ All electrical equipment to be checked in accordance with annual equipment testing procedure – PAT Annual testing.
Injury received in kitchen area	Burns, scolds, deep cuts	L	M	6	<ul style="list-style-type: none"> ▪ Only authorised personnel allowed in kitchen. ▪ All children to be supervised when in kitchen areas. ▪ Training required prior to using appliances. ▪ Kitchen to be kept locked when not in use.
Food poisoning	Severe Illness Death	L	H	5	<ul style="list-style-type: none"> ▪ Only people holding current food hygiene certificate to prepare food. ▪ Kitchen to be cleaned before and after use. ▪ No food to be stored in fridge beyond 'use by date' and to be stored as advised. ▪ Ensure clean adequate equipment is available for food preparation and cooking. ▪ No canoeing or outdoor activity clothing to be worn in the kitchen.
Medical emergency	Anaphylactic Shock Asthma Attack Hypoglycaemic or Hyperglycaemic attack	L	H	5	<ul style="list-style-type: none"> ▪ All visitors and participants to be asked about their medical details prior to activity being started. Any necessary precautions to be taken relating to declared medical conditions. ▪ Necessary medication belonging to participants to be carried by instructor for duration of the activity. In the case of some land based activities, it may be more appropriate for the participant or group leader to carry such medication as inhalers. ▪ All staff to hold a current first aid certificate.

Loss of group control	Physical injury	L	H	5	<ul style="list-style-type: none"> ▪ Ensure adequate staff to participant ratio ▪ <u>Participants aged 8 and above:-</u> <ul style="list-style-type: none"> ○ 1:10 for all activities ▪ <u>Participants aged under 8:-</u> <ul style="list-style-type: none"> ○ 1:8 for all activities. A level 3 play worker, or person working towards level 3 NVQ, must be on site when under 8's are on site, and must accompany groups of under 8's off site ▪ If conditions or circumstances dictate, increase staff to participants ratio
Exposure	Hypothermia, hyperthermia, sun burn etc	L	H	5	<ul style="list-style-type: none"> ▪ Encourage groups to use shelters where available. ▪ Ensure groups wear appropriate clothing and sun cream where needed. ▪ Maintain levels of hydration. ▪ Ensure adequate group kit is carried for the conditions. ▪ Monitor group responses.
Lack of group control during high winds	Physical injury, drowning	L	H	5	<ul style="list-style-type: none"> ▪ Do not take group on the water in high winds unless they are suitably experienced. ▪ Refer to water sport procedures.
Adverse weather	Physical injury, death	L	H	5	<ul style="list-style-type: none"> ▪ If necessary obtain a weather forecast prior to the session beginning. ▪ Do not run roped sessions in close proximity storms. ▪ Do not run water based sessions during close proximity lightning storms. ▪ Wherever possible, remain indoors.
Bacterial infections or injury during high water conditions	Severe illness, Infections, Diseases	L	H	5	<ul style="list-style-type: none"> ▪ Advise people shower after water activity. ▪ Advise all customers to wash their hands after activities and certainly before eating or drinking. ▪ Cancel outdoor sessions if the ground is unsuitable. ▪ If the car park is flooded appropriate measures to be taken to ensure everyone arriving and leaving the centre can do so in a safe manner. ▪ Cuts to be covered by waterproof plasters. ▪ Syringes to be collected by nominated person or river agency. ▪ Appropriate footwear to be worn at all times.
Generally	Various types of physical injury	L	M	6	<ul style="list-style-type: none"> ▪ Participants to be made aware of hazards relating to activity being undertaken
Further risk	physical injury	L	H	5	<ul style="list-style-type: none"> ▪ All risks should be minimised by continual appraisal of participants condition, the environment and equipment through dynamic risk assessment by the staff members involved. ▪ Some risk remains but every care must be taken to minimise this.