



Terms and Conditions for Courses

Loughborough Rd
Leicester
LE4 5PN
Tel: 0116 268 1426

Bookings

50% of the full cost of the course is payable on booking to reserve a place. Payment should be accompanied by a completed booking form.

Payment and booking may be made by phone when accompanied by any major credit or debit card (with the exception of American Express). We then ask you to post the booking form in order for us to have written confirmation.

If a course is being paid by an organisation and an invoice is required, a place will be held for 10 days to enable the invoice to be received and paid. After the 10 days, the provisional place held will be cancelled and can be sold by LOPC to others.

The balance of the course fee must be paid 14 days prior to the start of the course to secure the place.

If the balance is not received 7 days prior to the start of the course LOPC reserves the right to offer the place to someone else and refund your deposit.

Cancellations

Cancellation by you

In case of cancellation more than 28 days before the start of the course a refund of fees less £20 or 50% of the fee (whichever is smaller) will be made to cover administration costs. No refunds will be made less than 28 days before the start of the course. We advise all of our customers to take out personal insurance to cover cancellations by you.

Transfer of courses may be made at the discretion of the Centre Manager and must be notified at least 28 days prior to the commencement of the original course. A charge of 10% of the total

cost will be made to cover administration costs.

Cancellation by us

LOPC reserves the right to cancel if conditions outside our control demand or if course numbers do not reach a viable level. In these circumstances an alternative will be offered or a full refund will be made. Should an alternative be accepted, this will be subject to the same terms and conditions as the original booking. Please note we cannot be responsible for any costs or expenses you may incur as a result of the cancellation.

Changes to advertised courses

Whilst every effort has been made to ensure accuracy in the course advert, LOPC can accept no liability whatsoever for any errors, inaccuracies or omissions, or for any matter in any way connected with or arising out of the publication of this information. We may change course dates or times, and you will be informed of this when you receive your confirmation.

Fitness

Many of our courses are physically demanding and you should ensure that you have an adequate level of fitness. LOPC should be informed of any medical problems or an inability to swim. This will not disqualify participation. If you are in any doubt please discuss this with your doctor or with LOPC beforehand.

Insurance

LOPC has 3rd party liability insurance of £5 million, but does not provide insurance for personal accident, loss or damage to personal property, or cancellation.

In this respect and for cancellations by you, we advise you to take out your own personal insurance.