

Location:	Leicester Outdoor Pursuits Centre	Date of Assessment:	5/11/2020	Last Reviewed:	Name of Assessor:	Chris Murnin
Activity:	Fire	Assessment Reference Number:	4.71	Nov 23 CM	Signature of Assessor:	

HAZARD	CONTROL MEASURES
Flammable materials	<ul style="list-style-type: none"> Fuel is stored in the lockable cabinet in the Boat shed, this includes petrol, Trangia stove fuel, and solid fuel for the camp stoves. Refuelling is to happen outside in a well ventilated area. Stoves are only to be refuelled when they are cool enough to handle. Refill bottles are to be kept away from any naked flames. Paint and solvents are stored in the metal cabinet in the maintenance room, or in the maintenance cage in the boat shed A fire extinguisher is on hand in any room where flammable materials are kept. Any rubbish or recycling is disposed of at the end of each day in the external bins.
Cooking equipment	<ul style="list-style-type: none"> The kitchen is fitted with extractor fans, which are turned on when the cooker is in use. Fire Fighting equipment is in place and checked weekly The kitchen is checked prior to locking up at the end of the day Staff only permitted to use oven and hobs
Electrical equipment	<ul style="list-style-type: none"> Equipment PAT tested annually If any equipment appears faulty it is quarantined and reported to the maintenance team Extension leads are fitted with RCD protection
Fire Exit obstructions	<ul style="list-style-type: none"> All Fire exits are inspected and logged on a weekly basis for function and access All Fire exits are inspected daily by the Duty Manager for obstructions No kit is to be stored in front of exits or firefighting equipment Each room has an exit map in place
Firefighting Equipment	<ul style="list-style-type: none"> All equipment is checked and logged on a weekly basis All Fire Extinguishers are inspected Annually by an engineer Staff are trained in the use of firefighting equipment Each room has an exit map in place
Fire alarm system	<ul style="list-style-type: none"> Break glass units and sounders are inspected and logged monthly Alarm system inspected by an engineer annually Staff are trained in their duties during a fire alarm and subsequent evacuation LOPC undertakes 2 fire drills annually
Activity related fires	<ul style="list-style-type: none"> An individual risk assessment is completed for fires involved in outdoor activity delivery and expeditions
Further risks	<ul style="list-style-type: none"> All risks should be minimised by continual appraisal of participant's condition, the environment and equipment through dynamic risk assessment by the staff members involved. Some risks remain due to the nature of the activity but every care must be taken to minimise these

Fire

2 of 2

