



Activity Instructor Personal Specification

Loughborough Road
Leicester
LE4 5PN
0116 268 1426
info@lopc.co.uk
www.lopc.co.uk

Registered Charity Number 1074671

Criteria	Essential	Desirable	Assessment Method
Qualifications	<p>Candidates must hold or be working towards one of the following, (equivalent or higher):</p> <ul style="list-style-type: none"> • Archery GB Instructor • BC Paddlesport Instructor • Climbing Wall Instructor • Any other NGB relevant to LOPC's activities 	<ul style="list-style-type: none"> • Rock Climbing Instructor • RPIOL • BC Instructor/ Leader/ Coach • NSRA YPS Scheme (21yrs+) • First Aid at Work qualification 	Application form and production of certificates at interview
Knowledge & Experience	<p>Have taken a lead role in delivering activities to a group.</p> <p>Experience working to time schedules – throughout a busy day.</p> <p>Experience working or volunteering at an outdoor centre or similar</p> <p>Experience working calmly under pressure and having to adapt to unforeseen circumstances when challenged.</p> <p>Have self-reliance in order to prepare and deliver sessions to client groups and individuals.</p>	<p>Experience of working with young people and adults in the outdoors.</p> <p>Equipment management and repair experience</p> <p>A good track-record in outdoor education working at a variety of Centres with people of different ages and abilities.</p> <p>Understanding of the fundamental aspects of outdoor education and how to apply this to outdoor activity sessions</p>	Application form, references and assessments

Quality Badge awarded by





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Criteria	Essential	Desirable	Assessment Method
Personal attributes	<p>Leadership - possess leadership qualities in order to deliver high quality educational sessions to clients from various backgrounds and abilities.</p> <p>Teamwork - be able to work in a team environment, supporting colleagues when needed.</p> <p>Communication - be able to communicate effectively with young people and be a good role model.</p> <p>Attitude - be willing to learn and undertake training, reflect on performance and use own initiative.</p> <p>Reliability - be punctual, arriving at work and scheduled activities on time. Consistently carry out work that has been set out as expected</p> <p>Disposition - be friendly, well presented, courteous and respectful of colleagues, children, parents and members of the public. Be able to work occasional evenings and weekends including bank holidays.</p>	<p>Have a flexible attitude to working in a small but busy and vibrant Centre.</p> <p>Be able to adapt approach and build rapport with different people</p> <p>Be able to embrace mistakes and issues and learn from them to move forward</p> <p>Go above and beyond expectations – seeking out opportunities to stand out and deliver excellence where possible</p> <p>Be a strong role model and willing to set a high standard of work for apprentices and other staff to look up to.</p>	Application form, references and assessments

