Activity Instructor
Personal Specification

Loughborough Road
Leicester
LE4 5PN
0116 268 1426
info@lopc.co.uk
www.lopc.co.uk
Registered Charity Number 1074671

Criteria	Essential	Desirable	Assessment Method
Qualifications	Candidates must **hold or be working towards** one of the following, (equivalent or higher): • Archery GB Instructor • BC Paddlesport Instructor • Climbing Wall Instructor • Any other NGB relevant to LOPC's activities	• Rock Climbing Instructor • RPIOL • BC Instructor/ Leader/ Coach • NSRA YPS Scheme (21yrs+) • First Aid at Work qualification	Application form and production of certificates at interview
Knowledge & Experience	Have taken a lead role in delivering activities to a group. Experience working to time schedules – throughout a busy day. Experience working or volunteering at an outdoor centre or similar Experience working calmly under pressure and having to adapt to unforeseen circumstances when challenged. Have self-reliance in order to prepare and deliver sessions to client groups and individuals.	Experience of working with young people and adults in the outdoors. Equipment management and repair experience A good track-record in outdoor education working at a variety of Centres with people of different ages and abilities. Understanding of the fundamental aspects of outdoor education and how to apply this to outdoor activity sessions	Application form, references and assessments

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Personal attributes	**Leadership** - possess leadership qualities in order to deliver high quality educational sessions to clients from various backgrounds and abilities. **Teamwork** - be able to work in a team environment, supporting colleagues when needed. **Communication** - be able to communicate effectively with young people and be a good role model. **Attitude** - be willing to learn and undertake training, reflect on performance and use own initiative. **Reliability -** be punctual, arriving at work and scheduled activities on time. Consistently carry out work that has been set out as expected. **Disposition** - be friendly, well presented, courteous and respectful of colleagues, children, parents and members of the public. Be able to work occasional evenings and weekends including bank holidays. **Health, Fitness and Wellbeing:-** candidates must be able to meet the physical demands of the role, including working outdoors in varying weather conditions, leading activities, handling equipment and supporting participants. A positive and proactive approach to personal health and wellbeing is essential	Have a flexible attitude to working in a small but busy and vibrant Centre. Be able to adapt approach and build rapport with different people Be able to embrace mistakes and issues and learn from them to move forward Go above and beyond expectations – seeking out opportunities to stand out and deliver excellence where possible Be a strong role model and willing to set a high standard of work for apprentices and other staff to look up to. Evidence of maintaining a good level of health and fitness through regular physical activity, sport, outdoor pursuits, or other relevant activities.	Application form, references and assessments