



Loughborough Road  
Leicester  
LE4 5PN  
0116 268 1426  
info@lopc.co.uk  
www.lopc.co.uk

## Activity Instructor Person Specification

Registered Charity Number 1074671

Criteria	Essential	Desirable	Assessment Method
<b>Qualifications</b>	<p>Candidates must be eligible to attend:</p> <ul style="list-style-type: none"> <li>GNAS Club Leader Award</li> <li>BFA Club Leader – Foil</li> <li>BCU Bellboat Helm</li> <li>Valid first aid qualification (min 6 hours)</li> </ul>	<ul style="list-style-type: none"> <li>CWA / SPA</li> <li>RPIOL</li> <li>BCU Coach</li> <li>NSRA YPS Scheme (21yrs+)</li> <li>RYA Dinghy Instructor</li> <li>First Aid at Work qualification</li> </ul>	Application form and production of certificates at interview
<b>Knowledge &amp; Experience</b>	<p>Have taken a lead role in delivering activities to a group.</p> <p>Have the ability to work to time schedules in a busy Centre.</p> <p>Be able to act calmly under pressure and to adapt to unforeseen circumstances.</p> <p>Have self-reliance in order to prepare and deliver sessions to client groups and individuals.</p>	<p>Experience of working with young people and adults in the outdoors.</p> <p>A good track record in outdoor education working at a variety of Centres with people of different ages and abilities.</p>	Application form, references and assessments
<b>Personal attributes</b>	<p><b>Leadership</b> - possess leadership qualities in order to deliver high quality educational sessions to clients from various backgrounds and abilities.</p> <p><b>Teamwork</b> - be able to work in a team environment.</p> <p><b>Communication</b> - be able to communicate effectively with young people and be a good role model.</p> <p><b>Attitude</b> - be willing to learn and undertake training, reflect on performance and use own initiative.</p> <p><b>Reliability</b> - be 100% reliable.</p> <p><b>Disposition</b> - be friendly, well presented, courteous and respectful of colleagues, children, parents and members of the public. Be able to work occasional evenings and weekends including bank holidays.</p>	<p>Have a flexible attitude to working in a small but busy and vibrant Centre.</p> <p>Have an excellent sense of humour</p>	Application form, references and assessments

Quality Badge awarded by





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